Conference Minister Search Committee Position Description

Accountability: Board of Directors

Initial requirement of Committee Members: Attend the 3- Hour Orientation via Zoom on November 14, 2020

Qualities:
- Approach the task with openness
- Have the capacity to listen respectfully to other points of view
- Participate in the group and be willing to work toward consensus for decisions
- Prepare for meetings and follow-through on responsibilities
- Make a commitment to the time needed, including attending meetings and responding to communications in a timely manner
- Have some experience/awareness of the Southeast Conference
- Be comfortable in working with Zoom technology
- Be able to maintain confidentiality
- Be open to the leading of the Holy Spirit

Responsibilities:
- Follow the guidance of Lee Albertson, UCC Conference Minister Search Coordinator
- Receive the Conference Profile and Position Description from the SEC Board of Directors
- See that the position is posted on the UCC Website
- Receive Conference Minister applications via the National Office of the UCC
- Review applications, make reference calls, conduct interviews and prayerfully consider candidates
- Recommend a single candidate to the Board of Directors
- Assist with introducing the Candidate in preparation for the June 2021 Annual Meeting
- Keep the Board of Directors informed in appropriate ways